



GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List

GSA Price List

Effective as of October 30, 2009

Federal Supply Schedule 36	The Office, Imaging and Document Solution
Contract Number:	GS-03F-0017W
Contract Period:	October 30, 2009 – October 29, 2014
Business Size:	Small

Prices Shown Herein are Net (discount deducted).

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is: GSAAdvantage.gov.

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at fss.gsa.gov.

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Century Computers, Inc. (CCI) is a Hawaii-based technology services firm that provides an extensive range of technical services including **document imaging (scanning) services and document management solutions**, to many of Hawaii's government agencies, most of Hawaii's top 250 businesses, and a few nonprofit organizations. CCI's Scanning Center is the largest and highest capacity scanning facility in the State of Hawaii – using state-of-the-art equipment to convert over 30 million documents annually into "digital paper." CCI is a **Kofax Certified Solutions Provider** and has a resource of technicians with expertise in Kofax, IBM FileNet, Oracle Stellent, FileYard and HP TRIM.

Since being founded in 1982, CCI has provided hardware/software, technical expertise, and services to help our client partners effectively manage their most critical assets – information – on their network infrastructure and systems. Our IT professionals carry over 150 certifications from Microsoft, HP, Cisco, Citrix, VMware, Novell, Fortinet, Oracle Stellent, and Kofax, among others.

Customer Information

1a.	TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs):	51-501 Needs Assessment and Analysis Services 51-503 Education and Training Support Services 51-504 Records Management Services 51-505 Document Production On-site and Off-site Services 51-506 Document Conversion Services 51-509 Network Connectivity Support Services 51-409 Network, Optical Imaging Systems and Solutions
1b.	LOWEST PRICED MODEL:	N/A
1c.	HOURLY RATES:	Professional Services (see pages 8-9 of this Pricelist for details).
2.	MAXIMUM ORDER:	\$1,000,000 for all SIN numbers listed above as established per clause 52.216-19 Order Limitations (OCT 1995) Variation I (AUG 1999).
3.	MINIMUM ORDER:	\$100
4.	GEOGRAPHIC COVERAGE:	The 48 contiguous states, Washington DC, Alaska, Hawaii, Puerto Rico, U.S. territories; and to a CONUS port or consolidation point for overseas activities.
5.	POINT OF PRODUCTION:	Honolulu, HI
6.	DISCOUNT FROM LIST PRICES:	Prices shown herein are net (discount deducted).
7.	QUANTITY DISCOUNT(S):	N/A
8.	PROMPT PAYMENT TERMS:	1% 10 Days, Net 30 days
9a.	GOVERNMENT PURCHASE CARDS:	Accepted at or below the micro-purchase threshold.
9b.	GOVERNMENT PURCHASE CARDS:	Accepted above the micro-purchase threshold.
10.	FOREIGN ITEMS:	None
11a.	TIME OF DELIVERY:	30 days after receipt of order.
11b.	EXPEDITED DELIVERY:	Contact contractor for availability.

Customer Information *(continued)*

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| 11c. OVERNIGHT AND 2-DAY DELIVERY: | Contact contractor for availability. |
| 11d. URGENT REQUIREMENTS: | Contact contractor to effect urgent requirements/faster delivery. |
| 12. F.O.B. POINT: | Origin. |
| 13a. ORDERING ADDRESS: | Same as contractor address. |
| 13b. ORDERING PROCEDURES: | For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules). |
| 14. PAYMENT ADDRESS: | Same as contractor address. |
| 15. WARRANTY PROVISION: | Standard commercial warranty |
| 16. EXPORT PACKING CHARGES: | N/A |
| 17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE: | Contractor will accept government purchase cards up to the agency's limit or the micro threshold amount of \$3,000, whichever is greater. |
| 18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR: | N/A |
| 19. TERMS AND CONDITIONS OF INSTALLATION: | N/A |
| 20. TERMS AND CONDITIONS OF REPAIR PARTS: | N/A |
| 20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES: | N/A |
| 21. LIST OF SERVICE AND DISTRIBUTION POINTS: | N/A |
| 22. LIST OF PARTICIPATING DEALERS: | N/A |

Customer Information *(continued)*

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| 23. | PREVENTATIVE MAINTENANCE: | N/A |
| 24a. | SPECIAL ATTRIBUTES: | None |
| 24b. | SECTION 508: | N/A. See www.Section508.gov for more information. |
| 25. | DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER: | 103900387 |
| 26. | REGISTRATION IN CCR: | Century Computers, Inc. is registered in the Central Contractor Registration (CCR) database. Registration valid until 09/07/2010. |

Document Scanning Services

Document Scanning Complexity Band I (Simple)

- Scanning completed at CCI's Scanning Center. Documents to be delivered and picked up by the customer.
- All documents smaller than 11" x 17".
- All documents black and white.
- Majority of documents are the same size and require little prep (few staples, clips or rubber bands, documents in very good condition).
- Many pages per document.
- No manual indexing (file named using simple convention). Database indexing can be provided during the setup of the batch/job.
- No restore.
- Files to be provided as directed by the customer in 200dpi TIFF/PDF format.

Document Scanning Complexity Band II (Moderate)

- Scanning completed at CCI's Scanning Center. Documents to be delivered and picked up by the customer.
- All documents smaller than 11" x 17".
- Most documents black and white (10% color).
- Majority of documents are the same size and require little prep (few staples, clips or rubber bands; documents in very good condition, mostly black/white).
- >5 pages per document (or file output).
- <75 keystrokes for up to 3 manual indexes; database or OCR/zone indexing can be provided during the setup of the job.
- Minimal restore.
- Files to be provided as directed by the customer in 200 dpi TIFF/PDF format.

Document Scanning Complexity Band III (Complex)

- Scanning completed at CCI's Scanning Center. Documents to be delivered and picked up by the customer.
- All documents smaller than 11" x 17".
- Mixed document sizes.
- Some prep required (remove staples, folders, etc.).
- Majority black and white documents; <40% color documents.
- <75 keystrokes for up to 3 manual indexes or database or OCR/zone indexing can be provided during the setup of the job.
- OCR and/or Bates stamping.
- Some restoration of documents.
- Files to be provided as directed by the customer in 200 dpi TIFF/PDF format.

Document Scanning Complexity Band IV (Highly Complex)

- Scanning completed at CCI's Scanning Center. Documents to be delivered and picked up by the customer.
- All documents smaller than 11" x 17".
- Mixed document sizes.
- Prep required (remove staples, folders, post-its, etc.).
- Black and white and/or color documents.
- <100 keystrokes for up to 5 manual indexes; database or OCR/zone indexing can be provided during the setup of the job.
- OCR and/or Bates stamping.
- Restore required.
- Special formatting (e.g., Summation).
- Files to be provided as directed by the customer in 200 dpi TIFF/PDF format.

Document Scanning, Large Format

- Scan documents larger than 11" x 17" at CCI's Scanning Center. Documents to be delivered and picked up by the customer.
- <100 keystrokes for up to 5 manual indexes; database or OCR/zone indexing can be configured during the setup of the job.
- Files to be provided as directed by the customer in 200 dpi TIFF/PDF format.

Pickup and Delivery (Island of Oahu Only):

CCI will pickup up to 70 lbs of documents for processing from the customer's shipping or loading facility. After processing, the documents will be returned to the customer's facility. Due to the volatility of fuel prices, we will price pickup/delivery services to Maui, Kauai, and Hawaii on a case-by-case basis.

CD Output:

When space and method of archival are concerns, CCI can store to Compact Discs (CDs). Discs will be properly labeled with Customer Name, Project Name (if applicable), and Date.

DVD Output:

When space and method of archival are concerns, CCI can store to Digital Video Discs (DVDs). A single DVD stores the equivalent of 12 Compact Discs. DVDs will be properly labeled with Customer Name, Project Name (if applicable), and Date.

Electronic Data Conversion:

Converting and indexing electronic native files to a format that can be imported to a document management system.

Printing (black and white, 8.5 x 11):

When space and method of archival are not of concerns, CCI can print to conventional 8.5" x 11" 20 lb. white bond. Projects will be properly boxed for ease of storage.

Base Year Pricing, Net inclusive of IFF:

Service Description	GSA Price
Document Scanning, Complexity Band I (Simple):	\$0.06045 page
Document Scanning, Complexity Band II (Moderate):	\$0.09068 per page
Document Scanning, Complexity Band III (Complex)	\$0.13098 per page
Document Scanning, Complexity Band IV (Highly Complex):	\$0.22166 per page
Large Document Scanning:	\$2.26700 per page
Pickup and Delivery (Island of Oahu Only):	\$8.06045 each way
CD Output:	\$8.06045 per disc
DVD Output:	\$8.06045 per disc
Electronic Data Conversion:	\$0.14106 per page
Printing (black and white, 8.5 x 11):	\$0.05038 per page

Professional Services

KOFAX® CONSULTANT:	Responsible for implementation of Kofax solutions from start to finish. Responsible for ensuring solution is being implemented as designed. Sets up critical scanning parameters, creates release scripts, and testing. Responsible for designing end user training.
PROJECT MANAGEMENT:	Provides project oversight and direction of the project to ensure delivery of the Scope of Work according to the mutually agreed upon schedule and resource allocation (budget). Serves as the primary coordinator with the client. Creates and manages all project related documents, including the Project Plan and Status Reports.
SYSTEMS ARCHITECT:	Evaluates "As Is" system design and designs "To Be" configuration to optimize resources and performance.
INSTRUCTOR/TRAINER:	Training at the hardware and software level as required.
APPLICATION DEVELOPER:	Designs, codes, tests, debugs document programs/applications.
BUSINESS ANALYST:	Conducts analyses to detect and document "As Is" processes and "To Be" requirements.
PROJECT LEADER:	Serves as the Technical Team Leader to design and deploy a system.
DATABASE ADMINISTRATOR (Oracle, SQL):	Direct, evaluate, review and manage database resources.
QUALITY ASSURANCE SPECIALIST:	Assures that systems and equipment will function at peak performance.
NETWORK/SYSTEMS ADMINISTRATOR/ENGINEER (Windows):	Designs, installs and maintains Windows-based servers/networks, including use of virtualization technologies (VMware, Citrix).
SCANNING CONSULTANT:	Analyzes and documents "As Is" Scanning process; Provides technical expertise to (re)design scanning process.
SETUP FOR SCANNING	Prepare for scanning job by creating batch, setting up indexes, including

PROJECT (Kofax): interfaces with databases, creating release script, etc.; Test configuration; Train scanning staff to execute job; Provide troubleshooting assistance.

SCANNING TECHNICIAN I (Junior): Works under the general supervision of an On-Premise Scanning Technician II (Senior).

SCANNING TECHNICIAN II (Senior): Provides general supervision for an On-Premise Scanning Technician (Junior); Able to work independently to provide scanning-related services.

DATA ENTRY CLERK: Works at CCI's office. Enters data, as required.

Base Year Pricing, Net inclusive of IFF:

Skill Category Description	GSA Price
Kofax Consultant	\$ 130.98/hour
Project Manager	\$ 125.94/hour
Systems Architect:	\$ 125.94/hour
Instructor/Trainer :	\$ 110.83/hour
Application Developer:	\$ 125.94/hour
Business Analyst:	\$ 115.87/hour
Project Leader:	\$ 125.94/hour
Database Administrator (Oracle, SQL):	\$ 115.87/hour
Quality Assurance Specialist:	\$ 110.83/hour
Network/Systems Administrator/Engineer	\$ 100.76/hour
Scanning Consultant:	\$ 110.83/hour
Scanning Technician II (Senior):	\$ 25.19/hour
Scanning Technician I (Junior):	\$ 20.15/ hour
Data Entry Clerk:	\$ 17.13/hour